

Greetings from the South-East School of Dance!

The Steinbach Arts Council would like to welcome you to an exciting year at the Southeast School of Dance, (SESD) sponsored by The Steinbach Arts Council. Our Board of Directors, Staff and volunteers are very excited about our new studios and classes but before the fun can begin, there are a few important details and reminders as we start the season:

Your classes _____ start _____ at _____
Be prepared to have fun! Classes start the week of Sept 14 – 19

Fundraising campaign – begins Oct 5 - Oct 17 – You will receive your forms during this week of classes. Our students are encouraged to participate by selling \$500 per family. More details to follow....

Parent Advisory Committee is required to receive feedback and offer direction to make this year productive and successful. If you are interested in serving on this committee, there are great benefits involved to the first 5 parents to apply...call the office for details.

Our first meeting is **Thurs, Sept 17 at 5:30 pm in the SAC boardroom.**

NEW! Dress Code is Mandatory

Pre Ballet & Ballet: Leotards/bodysuits: black, tank top sleeve. No skirts attached or detached.

Tights: Ballet pink footed. **Shoes:** Pink ballet. **Hair:** Pulled into a bun using hair pins or bun cover.

Creative Movement: Leotards/bodysuits: Any colour, any sleeve type. No skirts attached or detached.

Tights: Ballet pink footed. **Shoes:** Pink Ballet. **Hair:** Pulled into a bun using hair pins or bun cover.

Dress up Song and Dance: Leotards/bodysuit: Any colour, any sleeve type. No skirts attached or detached.

Tights: Ballet pink footed. **Shoes:** Pink Ballet. **Hair:** Pulled into a bun using hair pins or bun cover. Themes will be given at time of registration.

Hop N' Bop: Comfortable pants to move and slide on the floor, T-shirt, cap & indoor non marking sneakers.

Creative Tap: Leotard / Bodysuit (any color + sleeve), black pants or capri's (stretchy material), tights beige or black, Footed tights. Shoes: tap shoes.

Urban Ballet: Leotard / Bodysuit (any color and sleeve) skirt, attached or detached, ballet pink footed or black Capri pants (stretchy materials), ballet slippers.

Pop Dance: Comfortable black pants, long coloured T-shirt and indoor non marking sneakers.

Youth Pops: Comfortable black pants, long coloured T-shirt and indoor non marking sneakers.

Moms & Tots: Sweat suit or comfortable outfit to move for both of you.

Rhytmika: Leotard / Bodysuit (any color and sleeve) skirt, attached or detached, ballet pink footed or black Capri pants (stretchy materials), ballet slippers.

Hair secured off face for all classes please. No midriiffs showing please.

No jewellery for all classes (small earrings, medical bracelets are exceptions)

Proper attire is required for each class. Absolutely no outdoor shoes allowed

Attendance

Students are requested to attend all classes, be on time and ready for classes, 10 minutes prior in warm-up area. Please contact the office in advance if unable to attend.

If a child has several absences; it is at the discretion of the teacher; they will not be allowed to participate in performances (ie. Festival & Recital). Please speak to the instructor if time will need to be missed.

Schedule/Classes

Classes may be changed to best accommodate size and interest; students will be notified of changes by phone in advance. Storm dates /sick days are scheduled within 28 weeks, 25 classes guaranteed. Make up classes will be scheduled by SAC Dance School calendar will be issued to everyone at start of season.

Observation Classes – Only on scheduled days, parents may attend with the following conditions

***No in & out of class allowed *No talking/visiting * No disruptive siblings**

***May view occasionally from hallway windows - lower level studios**

Registration

Students may register until October 30 if numbers permit. Other requests will be at the discretion of the instructor. Space is secured upon receipt of payment; a payment plan option is accepted with post dated cheques which **must accompany each registration form along with a volunteer & fundraising cheques or payment in order to be enrolled.** Cheques deposited on the 1st of each month. Cash, cheque, debit or credit card for one payment.

Class changes/cancellations

SAC friendly policy allows student to try the class for 4 weeks; if not suitable, monies will be refunded less a \$20 administration fee. NO REFUNDS AFTER OCTOBER 10, 2009.

In case of injury or long-term illness, refunds will be made for remaining classes with a medical note less \$20 administration fee. Classes with insufficient numbers will be cancelled and all monies refunded. **No refunds on memberships.** \$20 NSF fee.

Fundraising

All families are required to participate in the school's fundraising project and requested to sell a minimum of \$500; a \$50 cheque post dated November 1 is collected at registration. Once the participation is complete, the cheque is shredded. Those wishing not to participate may pay the \$50 waiver at time of registration.

Volunteering

Each student/family is required to volunteer in some capacity within the dance school eg. Fundraising, costumes, costume buyers, etc....A \$25 volunteer waiver is required at the time of registration dated Dec 01. Once volunteering duty (4 hours) is complete, the \$25 cheque will be shredded. If you choose not to volunteer, \$25 will be collected at time of registration.

Costumes

Fee is \$40/per class at time of registration; the remainder costume costs are covered by fundraising efforts. Costumes will be designed and created by the instructor with the help of the costume committee; they are the property of the student after the final recital.

Facility/ Shoes and Outer Footwear

Students are required to remove outer footwear before entering studios. Hooks are available in upper level studios – please do not leave them in Hallway Gallery. Boot racks are available at front or back entrances. Lower level studios have a warm-up prep room for jackets, backpacks and shoes/boots. SAC is not responsible for lost or damaged items. Washrooms are available for changing. It is imperative that NO outdoor shoes, or boots, are left in the hallway, or come into the studios at any time. The studio floors are very exclusive, expensive and sensitive to any moisture, gravel, dirt, or hard soles. They are designed to accommodate several dance disciplines but only with the proper dance footwear. **Absolutely no outdoor shoes in studio allowed.**

Zero Tolerance

Bullying, harassment, foul language, vandalism or disruptive behaviour will not be tolerated. If issues cannot be resolved, parties involved will be suspended. Complaints should be made in writing to the SAC office. Instructors reserve the right to remove students from class upon their discretion.

Performance/Mentoring opportunities

A final recital will be held in April, Opportunities to perform in festivals, competitions and other events available as arranged with the instructors on a class by class basis. Mentoring is encouraged; older or advanced students may arrange with instructor to participate in classes in this way.

Recital

There will be a year-end recital showcasing each class; we will have a dress rehearsal at the end of the season to get ready for the show. There will be tickets on sale in March. Students are required to be in both (rehearsal and recital) in order to have a successful event.

Waiting areas

Lower Level - Parents and siblings are asked to wait in the warm-up/prep room, or in the hallway. All outer footwear and boots are asked to stay in the warm-up/prep room, as students come in and out into this hallway with their dance shoes and we want to keep that hallway dry. Please keep siblings/children quiet in this area as to not disturb the classes. There are two times per season the parents are invited in to participate or observe the class – otherwise parents are not allowed in the classroom, in respect for the teacher to have complete attention.

Teachers may from time to time, open the blinds slightly for parents to observe from the hallway, however, if the students are distracted these will be closed.

Upper level studios – Please wait in the Hallway Gallery. As this is an exhibit area for the public, we ask that boots and outer footwear be left at the front or back entrance and jackets in the studios on hooks to keep the Hallway in order. Please DO NOT touch the artwork at any time – it is there for you to enjoy!

Please keep noise down to a low level as there are some classes running in studios like Yoga, or Visual Arts, which are easily disturbed by crying children, yelling, or running in the hallway area. Water fountain is located upstairs next to Studio B.

As of oct 1,09